

Regular Meeting of August 12, 2019

The regular meeting of August 12, 2019 at the Marion office was called to order at 6:01p.m. by Dr. Graham.

Dr. Davis, Dr. Dixon, Mr. Duty, Dr. Graham, Mr. Gentry and Mr. Melvin were all in attendance.

Staff/Public comments:

Beth Connell, Steve Rhodes, and Debbie Hamblin of the MRC all came to support Ronda Koch, Former Director of Emergency Preparedness, in efforts to reinstate her job with Bi-County. The three of them along with Ronda's significant other each spoke on the wonderful things Mrs. Koch has done and wanted clarification as to why she was let go.

Amy Crespi an employee of Home Health stated Ronda is vital to Home Health.

Angela Cobb, Director of Home Health, stated there will be some challenges in Home Health in the coming year. Angela stated that Ronda has been helping Angela with a new requirement for her division that involves Emergency Preparedness. Angela stated that State surveyors are coming in December or January. Now Ronda is gone and Angela was depending on Ronda's help. Ronda was working on exercises for Home Health.

Mr. Gentry asked Angela what challenges she is expecting with home Health that she spoke of.

Angela stated PDGM. Things are changing and she leans on Ronda. Angela stated she went to Tony last week to ask him what they were going to do about all the exercises Ronda and her were working on and Tony McEntire, Director of Environmental Health and now oversees the PHEP Grant, said He did not know. Angela stated that she went to Rick Hartke, Sanitarian and involved in the PHEP Grant, and he said he is too busy and doesn't want any part of it. Angela stated Tony told her that the exercise is cancelled, That he talked with Kevin Gillespie and Kevin said we will try to figure it out.

Angela also wanted it to be known that supervisors were not notified that the quarterly board meeting was tonight.

Beth Connell, Debbie Hamblin, and Steve Rhodes spoke on the Noah's Ark project that was Ronda's idea and how it was a huge success.

Mr. Gentry asked the question "How are most Health Departments handling the EP department?"

Kevin Kaytor, Administrator, responded that it is normally split between the EH department and divvied among other staff. It is not normally one full time person.

Steve Rhodes, MRC member, stated that other areas look to our MRC as a resource.

Debbie Hamblin stated that Ronda and the MRC are working on stop the bleed to teach citizens how to stop bleeding in mass shootings.

The Board thanked everyone for their input and stated we needed to proceed on the Agenda.

A motion was made by Mr. Melvin, seconded by Dr. Davis to approve the minutes of the May 13, 2019 meeting. Motion carried unanimously.

A motion was made by Mr. Gentry, seconded by Mr. Melvin, to concur with the action of the Director on the approval of bills. Motion carried unanimously.

A motion was made by Mr. Gentry, seconded by Dr. Dixon, to accept the quarterly report for this quarter. Motion carried unanimously.

A motion was made by Mr. Melvin, seconded by Dr. Davis, to accept the Annual Report for July 1, 2018 – June 30, 2019.

A motion was made by Mr. Duty, seconded by Mr. Gentry, to accept the annual review of the Affirmative Action Plan as presented by Mr. Kaytor for the fiscal year July 1, 2018 – June 30, 2019. Motion carried unanimously.

A motion was made by Dr. Dixon, seconded by Mr. Melvin to accept the meeting dates for 2020. Motion carried unanimously.

A motion was made by Mr. Gentry, seconded by Mr. Melvin to accept the Cell Phone Policy contingent upon adding to section IV. That cell phone records will be eligible to FOIA requests. Motion carried unanimously.

Director's Reports – Questions/Discussions:
No questions.

Mr. Kaytor presented the Board of Health with the Administrator's report outlining current and upcoming grant opportunities and projects.

A motion was made by Mr. Melvin, seconded by Mr. Gentry at 6:42 p.m. to go into closed session to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body and collective bargaining as stated in [5 ILCS 120/2 (c) (1)]. Motion carried unanimously

Closed Session If needed of personnel:

Ronda Koch and Jeremy Noelle went into the Closed session at 7:15 p.m. and came out at 7:49 p.m.

Rick Hartke in at 7:50 p.m. and came out 8:07 p.m.

Tony McEntire was called via phone at 8:09 p.m. and call completed at 8:20 p.m.

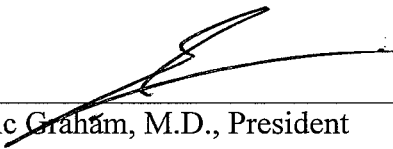
A motion was made by Mr. Gentry, seconded by Mr. Melvin to return to open session at 8:38 p.m. Motion carried unanimously.

A motion was made by Mr. Gentry, seconded by Dr. Dixon to offer Ronda Koch a position back with exceptions to her job duties and with other duties as assigned. She will be able to come back next pay cycle. Her first day to be Monday August 19, 2019. Motion carried unanimously.

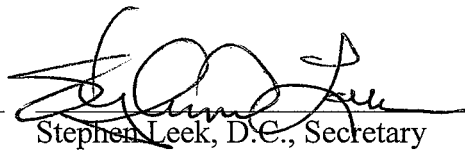
Mr. Gentry explained that Kevin Kaytor was brought into this Health Department at a tough time financially and he is doing a great job getting the numbers up. This decision with Ronda Koch had been talked about months ago and was for the best budget wise. After speaking with individuals on the Emergency Preparedness Grant the board tonight started to see maybe those individuals weren't confident they could get the work done involved in this Grant and their own jobs as well.

Mr. Kaytor informed the Board of Health Members that the next board meeting will be on November 12, 2019 at 6:00 p.m. at the Marion location.

A motion was made by Dr. Davis seconded by Mr. Duty to adjourn the meeting at 8:44 p.m. Motion Carried Unanimously.



Eric Graham, M.D., President



Stephen Leek, D.C., Secretary